

Public Document Pack

Scrutiny Inquiry Panel - Dementia Friendly Southampton

Thursday, 21st January, 2016
at 5.30 pm

PLEASE NOTE TIME OF MEETING

Conference Room 3 - Civic Centre

This meeting is open to the public

Members

Councillor Burke
Councillor Coombs (Chair)
Councillor Houghton
Councillor Lewzey (Vice-Chair)
Councillor McEwing
Councillor Painton
Councillor Parnell

Contacts

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PUBLIC INFORMATION

Role of Scrutiny Panel Inquiry – Dementia Friendly Southampton

The Overview and Scrutiny Management Committee have instructed the Scrutiny Panel to undertake an inquiry into Dementia Friendly Southampton.

Purpose: To review how far the Council is progressing in making Southampton a dementia friendly city and to identify further actions needed using the recognised framework developed by Alzheimer's Society.

Southampton City Council's Priorities

- Jobs for local people
- Prevention and early intervention
- Protecting vulnerable people
- Affordable housing
- Services for all
- City pride
- A sustainable Council

Use of Social Media:- The Council supports the video or audio recording of meetings open to the public, for either live or subsequent broadcast. However, if, in the Chair's opinion, a person filming or recording a meeting or taking photographs is interrupting proceedings or causing a disturbance, under the Council's Standing Orders the person can be ordered to stop their activity, or to leave the meeting.

Public Representations

At the discretion of the Chair, members of the public may address the meeting about any report on the agenda for the meeting in which they have a relevant interest.

Smoking policy – the Council operates a no-smoking policy in all civic buildings.

Mobile Telephones – please turn off your mobile telephone whilst in the meeting.

Fire Procedure – in the event of a fire or other emergency a continuous alarm will sound and you will be advised by Council officers what action to take.

Access – access is available for the disabled. Please contact the Democratic Support Officer who will help to make any necessary arrangements.

Dates of Meetings: Municipal Year

2015	2016
24 September	21 January
29 October	25 February
19 November	7 April
3 December	

CONDUCT OF MEETING

TERMS OF REFERENCE

The general role and terms of reference of the Overview and Scrutiny Management Committee, together with those for all Scrutiny Panels, are set out in Part 2 (Article 6) of the Council's Constitution, and their particular roles are set out in Part 4 (Overview and Scrutiny Procedure Rules – paragraph 5) of the Constitution.

BUSINESS TO BE DISCUSSED

Only those items listed on the attached agenda may be considered at this meeting.

RULES OF PROCEDURE

The meeting is governed by the Council Procedure Rules and the Overview and Scrutiny Procedure Rules as set out in Part 4 of the Constitution.

QUORUM

The minimum number of appointed Members required to be in attendance to hold the meeting is 3.

DISCLOSURE OF INTERESTS

Members are required to disclose, in accordance with the Members' Code of Conduct, *both* the existence *and* nature of any "Disclosable Pecuniary Interest" or "Other Interest" they may have in relation to matters for consideration on this Agenda.

DISCLOSABLE PECUNIARY INTERESTS

A Member must regard himself or herself as having a Disclosable Pecuniary Interest in any matter that they or their spouse, partner, a person they are living with as husband or wife, or a person with whom they are living as if they were a civil partner in relation to:

- (i) Any employment, office, trade, profession or vocation carried on for profit or gain.
- (ii) Sponsorship:

Any payment or provision of any other financial benefit (other than from Southampton City Council) made or provided within the relevant period in respect of any expense incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

(iii) Any contract which is made between you / your spouse etc (or a body in which the you / your spouse etc has a beneficial interest) and Southampton City Council under which goods or services are to be provided or works are to be executed, and which has not been fully discharged.

(iv) Any beneficial interest in land which is within the area of Southampton.

(v) Any license (held alone or jointly with others) to occupy land in the area of Southampton for a month or longer.

(vi) Any tenancy where (to your knowledge) the landlord is Southampton City Council and the tenant is a body in which you / your spouse etc has a beneficial interests.

(vii) Any beneficial interest in securities of a body where that body (to your knowledge) has a place of business or land in the area of Southampton, and either:

- a) the total nominal value for the securities exceeds £25,000 or one hundredth of the total issued share capital of that body, or

- b) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you / your spouse etc has a beneficial interest that exceeds one hundredth of the total issued share capital of that class.

Other Interests

A Member must regard himself or herself as having an 'Other Interest' in any membership of, or occupation of a position of general control or management in:

Any body to which they have been appointed or nominated by Southampton City Council

Any public authority or body exercising functions of a public nature

Any body directed to charitable purposes

Any body whose principal purpose includes the influence of public opinion or policy

Principles of Decision Making

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the "rationality" or "taking leave of your senses" principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, 'live now, pay later' and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

AGENDA

Agendas and papers are now available via the City Council's website

1 APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)

To note any changes in membership of the Panel made in accordance with Council Procedure Rule 4.3.

2 DECLARATION OF PARTY POLITICAL WHIP

Members are invited to declare the application of any party political whip on any matter on the agenda and being scrutinised at this meeting.

3 DECLARATIONS OF SCRUTINY INTEREST

Members are invited to declare any prior participation in any decision taken by a Committee, Sub-Committee, or Panel of the Council on the agenda and being scrutinised at this meeting.

4 STATEMENT FROM THE CHAIR

5 MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING) (Pages 1 - 2)

To approve and sign as a correct record the Minutes of the meetings held on 3rd December, 2015 and to deal with any matters arising, attached.

6 MEETING FIVE - ENSURE AN EARLY DIAGNOSIS (Pages 3 - 8)

Report of the Director of Quality and Integration regarding access to early diagnosis and post-diagnostic support, attached.

Wednesday, 13 January 2016

HEAD OF LEGAL AND DEMOCRATIC SERVICES

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SCRUTINY INQUIRY PANEL - DEMENTIA FRIENDLY SOUTHAMPTON

MINUTES OF THE MEETING HELD ON 3 DECEMBER 2015

Present: Councillors Burke, Coombs (Chair), Houghton, Lewzey (Vice-Chair), Painton and Parnell

Apologies: Councillors McEwing

13. **APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)**

The Committee noted the apologies of Councillor McEwing.

14. **MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)**

RESOLVED that the minutes of the meeting held on 19th November, 2015 be approved and signed as a correct record.

15. **MEETING FOUR - RESPECTABLE AND RESPONSIVE BUSINESS AND SERVICES, CONSISTENT AND RELIABLE TRAVEL OPTIONS**

The Panel considered the report of the Director of Quality and Integration written to develop an understanding of respectable and responsive business services and consistent and reliable travel options.

Following discussions with external partners the Panel concluded that:

- Consider office environment audit for all Council customer facing buildings.
- Potential for DemFest 2016 in Southampton.
- Opportunity for the Council to use its influence to ensure that new travel and transport schemes in the City incorporate dementia friendly design principles, especially when the Council part funds initiatives.
- Progress is being made by SCC and bus operators to make services more dementia friendly.

RESOLVED that the comments made by Katherine Barbour in her professional role as Senior Project Manager, Dementia Quality Improvement Programme, Wessex Academic Health Science Network and on a personal level with the Portswood Action Group, Phil Williams Health and Wellbeing Development Officer, Age UK Southampton, Paul Walker Head of Transport, Highways and Park, Southampton City Council and representatives from bus operators First Group and Go South Coast.

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Agenda Item 6

DECISION-MAKER:	SCRUTINY INQUIRY PANEL		
SUBJECT:	MEETING FIVE – ENSURE AN EARLY DIAGNOSIS		
DATE OF DECISION:	21 st JANUARY 2016		
REPORT OF:	DIRECTOR OF QUALITY AND INTEGRATION		
<u>CONTACT DETAILS</u>			
AUTHOR:	Name:	Amanda Luker	Tel: 023 8072 5568
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STATEMENT OF CONFIDENTIALITY	
None	
BRIEF SUMMARY	
<p>For the fifth meeting of the Making Southampton a Dementia Friendly City Inquiry a number of invited experts will provide an outline of the services that are commissioned and the contribution that they currently make towards making Southampton a dementia friendly city. They will provide detail of any gaps that they are currently aware of from best practice, and provide recommendations of where, as a city, we should be doing more and/or doing things differently.</p> <p>As described in the introduction meeting, the work and priorities are aligned to the existing framework in place: Alzheimer’s Society building dementia-friendly communities: a priority for everyone. The following area from the framework will form the basis of the fifth meeting.</p> <ul style="list-style-type: none"> • Ensure an early diagnosis – ensure access to early diagnosis and post-diagnostic support. Have health and social care services that are integrated and delivering person-centred care for people with dementia in all settings. 	
RECOMMENDATIONS:	
	(i) The Panel is recommended to consider the comments made by the invited experts and use the information provided as evidence in the review.
REASONS FOR REPORT RECOMMENDATIONS	
1.	To enable the Panel to compile a file of evidence in order to formulate findings and recommendations at the end of the review process.
ALTERNATIVE OPTIONS CONSIDERED AND REJECTED	
2.	None.
DETAIL (Including consultation carried out)	
3.	Dr Cliff Howells, Clinical Programme Lead for Mental Health - NHS Southampton City Clinical Commissioning Group, has been invited to provide the experience of GPs and primary care in supporting those living with

	dementia and their carers access health, social care and wider community services.
4.	Representatives from Adult Social Care, Southampton City Council have been invited to the meeting to present an overview of the organisations work to support individuals with dementia and their carers, and the contribution it is making towards providing integrated care for people with dementia.
5.	Debbie Robinson, Head of Integrated Care, Southern Health NHS Foundation Trust has been invited to present an overview of the programmes which are contributing towards providing integrated care for people with dementia, and to highlight what more could be done.
6.	To help inform the discussion, attached as Appendix 1, is the joint declaration on post-diagnostic dementia care and support published by the Department of Health on 8 th January 2016.
7.	The guests invited to present information at the meeting will take questions from the Panel relating to the evidence provided. Copies of any presentations will be made available to the Panel.

RESOURCE IMPLICATIONS

Capital/Revenue

8. None.

Property/Other

9. None.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

10. The duty to undertake overview and scrutiny is set out in Part 1A Section 9 of the Local Government Act 2000.

Other Legal Implications:

11. None

POLICY FRAMEWORK IMPLICATIONS

12. None

KEY DECISION?	No
WARDS/COMMUNITIES AFFECTED:	None directly as a result of this report
<u>SUPPORTING DOCUMENTATION</u>	
Appendices	
1.	Joint declaration on post-diagnostic dementia care and support – Department of Health
Documents In Members' Rooms	
1.	None
Equality Impact Assessment	

Do the implications/subject of the report require an Equality and Safety Impact Assessments (ESIA) to be carried out.		No
Privacy Impact Assessment		
Do the implications/subject of the report require a Privacy Impact Assessment (PIA) to be carried out.		No
Other Background Documents		
Equality Impact Assessment and Other Background documents available for inspection at:		
Title of Background Paper(s)		Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1.	None	

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Department of Health: Policy paper

Dementia: post-diagnostic care and support

Published 8 January 2016

Joint declaration on post-diagnostic dementia care and support

Why a declaration?

Once a person with dementia has received a diagnosis it is essential that they get appropriate post-diagnostic care throughout the course of their life, with the period immediately following diagnosis being a critical time for this to occur. This is needed to ensure that people living with the effects of dementia and their families and carers have the right information and support so they can live as fulfilling lives as possible, prepare for the future and their preferences for end of life are acted upon.

Post diagnostic support for people living with the effects of dementia and their families and carers should be personalised, flexible, culturally relevant and have proper regard to equality. There is no one size that fits all, with different needs existing according to personal wishes and circumstances, the nature of the dementia and the course of the condition. The whole person needs to be considered, taking into account any co-morbidities, allowing them the opportunity to have the choice and control to manage their condition as far as possible and to live as well as possible with dementia.

The person with dementia and their close family and carers should be able to talk things over with relevant services and professionals and be fully supported. At present, the quality of post diagnostic care, including access to carer support, is variable according to where an individual lives and the availability of local services - this must change. All people living with the effects of dementia and their families and carers should receive high quality support and information, available at the point of diagnosis, through the period following a diagnosis as their condition progresses and to the end of life.

This declaration sets out:

- our shared commitment to joint action across government, health, social care, the third sector and all other relevant partners
- our ambition to deliver better quality post-diagnostic care
- the need to deliver integrated and effective services that meet the needs of people with dementia and their families and carers

Working together our ambition is to ensure that:

- the views of people living with the effects of dementia and their families and carers are taken fully into account when determining the nature of post-diagnostic services offered, with high quality personalised care provided in line with individual needs and preferences
- access to holistic, integrated and effective post-diagnostic support is available for all, which takes into account age, ethnicity, diagnosis and co-morbidities
- the health, physical and emotional needs of families and carers are fully recognised, and their views are taken into account, especially at times of change
- families and carers are supported by receiving appropriate information and training on caring for someone with dementia and given access to appropriate support to meet their needs
- people living with the effects of dementia, their families and carers, as well as health, social care and third sector professionals, are aware of what local services are available and how to access them, to enable people to live and die as well as possible with dementia
- appropriate evidence is available across health and social care on best practice in post-diagnostic care, what best meets people's needs and what initiatives are cost-effective
- all professionals in health, social care and the third sector who support people with dementia have appropriate information, knowledge and understanding of the condition and what constitutes good quality post-diagnostic care services
- appropriate dialogue takes place on making the best use of resources to ensure that services are available
- partners across government, health, social care, the third sector and all other relevant agencies cooperate and collaborate to improve outcomes for people with dementia
- health and social care services are coordinated and fully integrated to meet the post-diagnostic needs of people with dementia and their families and carers
- people living with the effects of dementia and their families and carers are made aware of and given the opportunity to participate in relevant research